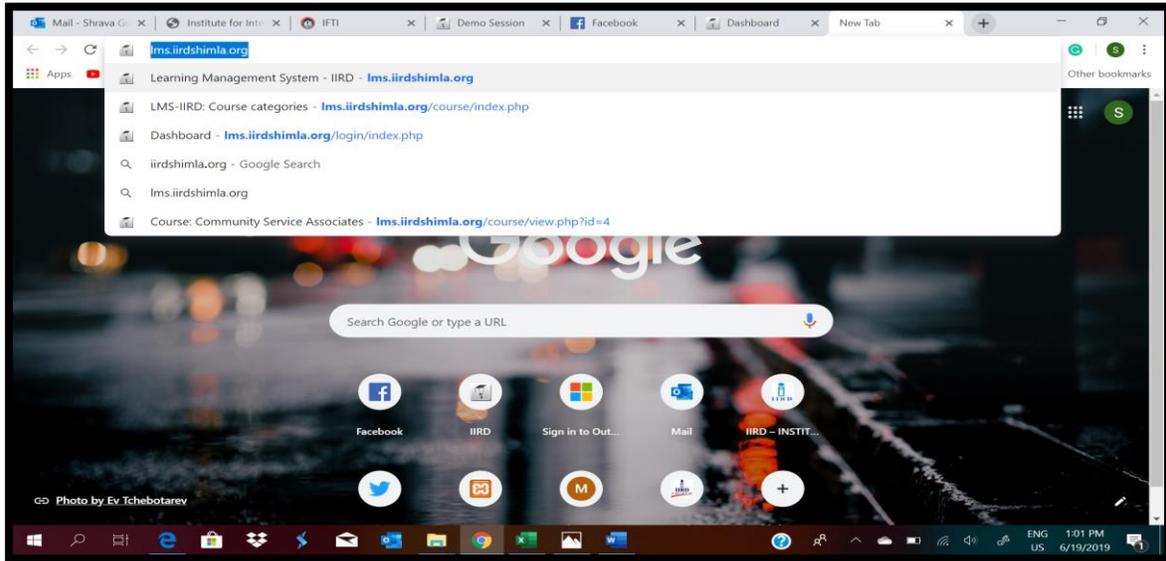


Steps to Enroll and Use Learning Management System

Candidates can follow the following steps to log in to Learning Management System (LMS) .

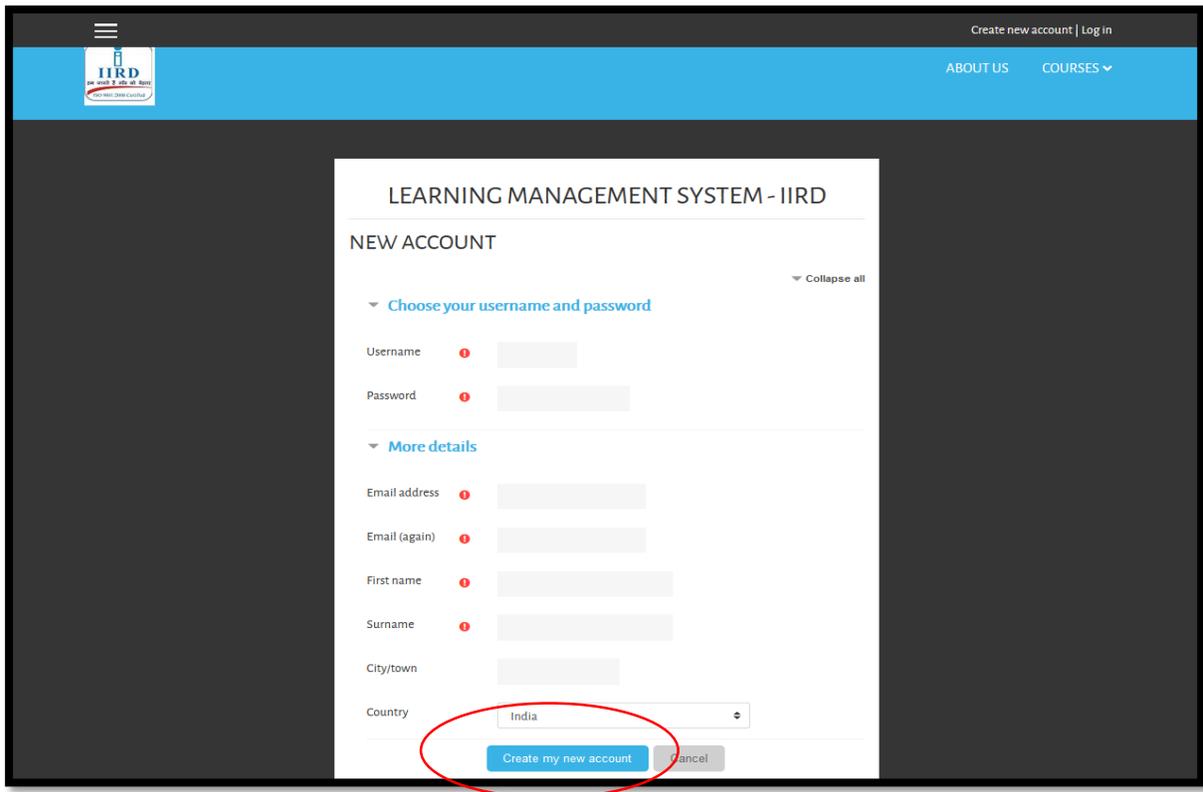
1. You will have to enter **http://lms.iirdshimla.org** in the address bar of a browser such as Google Chrome, Mozilla Firefox, etc.



2. You will be taken to LMS landing page where you will need to click on the **Create New Account** button on the top right corner of the page.



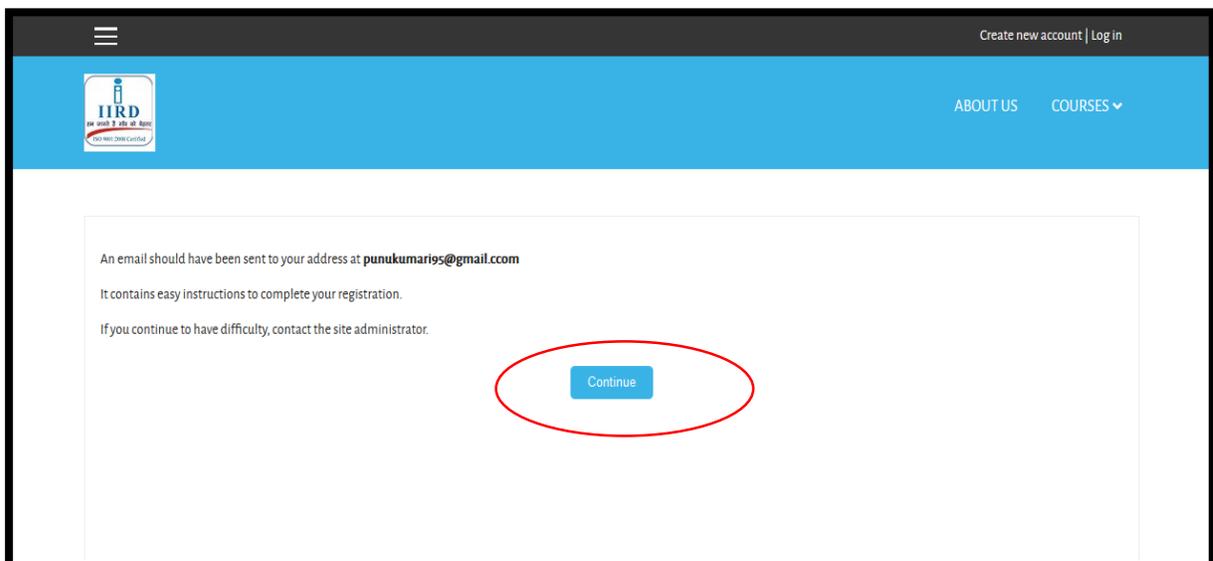
- Then you will have to fill the **Registration Details** and click on **Create My New Account** Button.



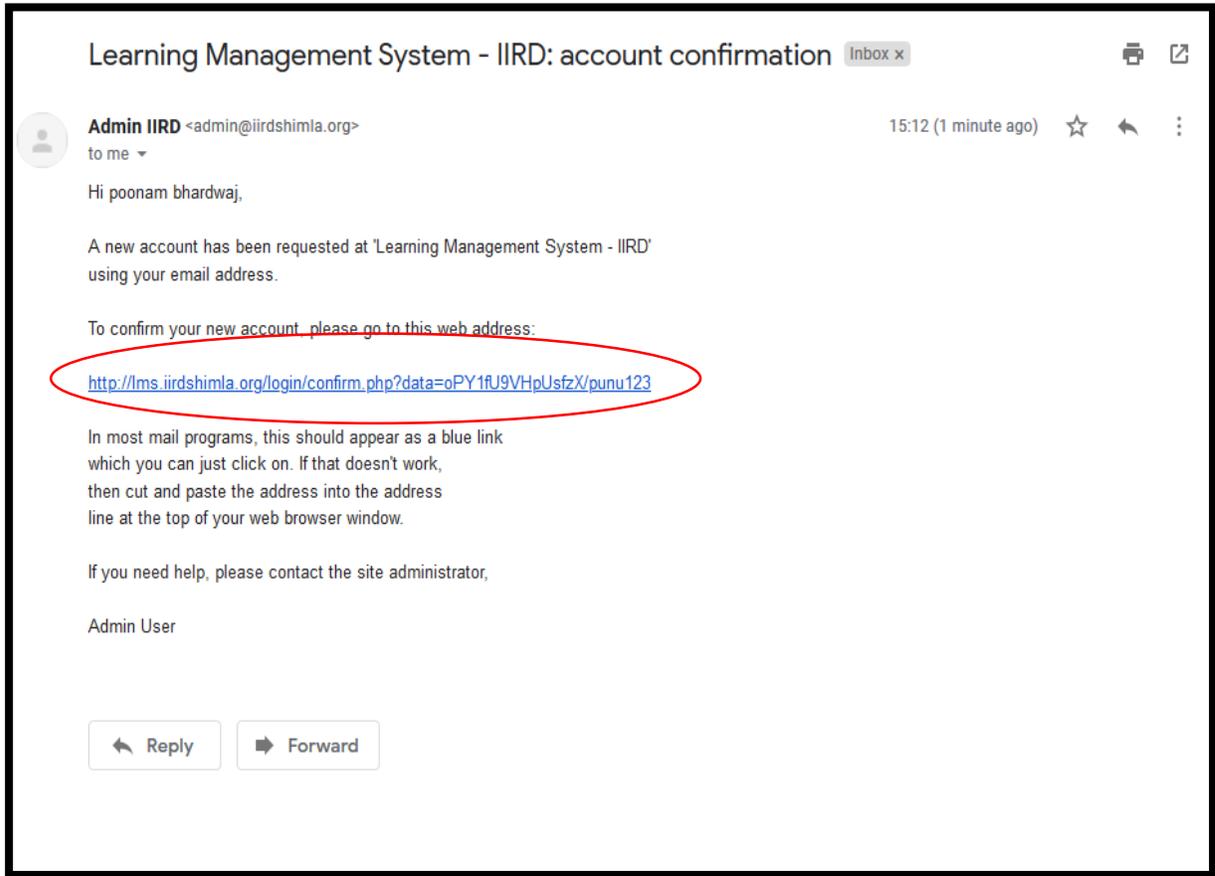
The screenshot shows the registration page for the IIRD Learning Management System. The page has a blue header with the IIRD logo on the left and navigation links for 'ABOUT US' and 'COURSES' on the right. The main content area is white and contains the following elements:

- LEARNING MANAGEMENT SYSTEM - IIRD** (Page title)
- NEW ACCOUNT** (Section title)
- Choose your username and password** (Section header)
- Username input field (with a red error icon)
- Password input field (with a red error icon)
- More details** (Section header)
- Email address input field (with a red error icon)
- Email (again) input field (with a red error icon)
- First name input field (with a red error icon)
- Surname input field (with a red error icon)
- City/town input field
- Country dropdown menu (set to 'India')
- Create my new account** button (highlighted with a red circle)
- Cancel button

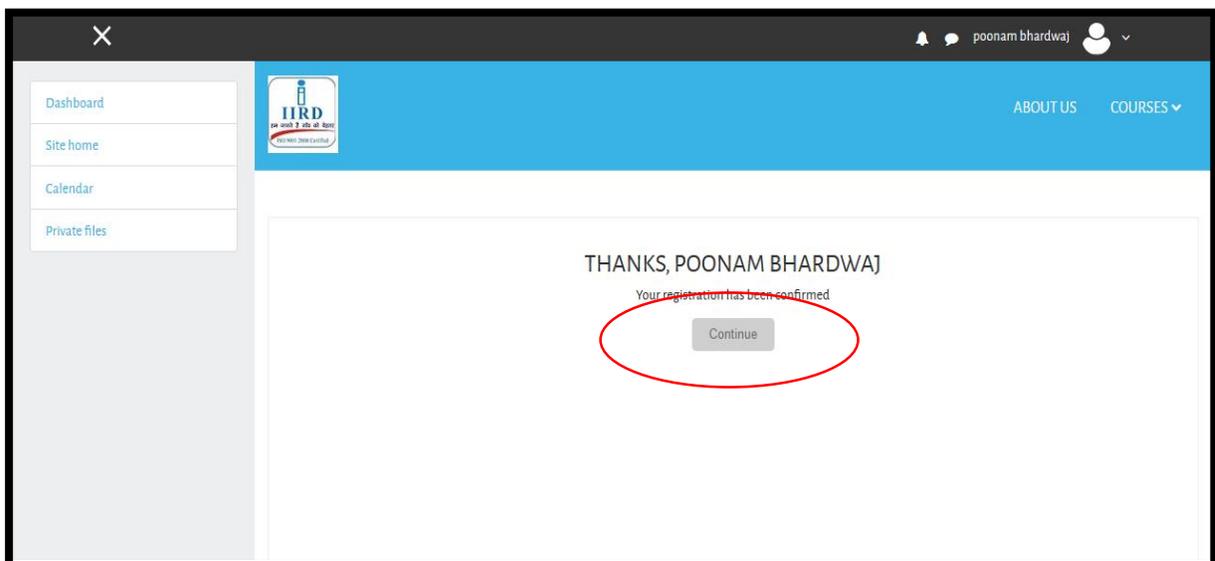
- When you fill the form and click on **Create my new account** option, a confirmation email with link will be sent to your registered email id.



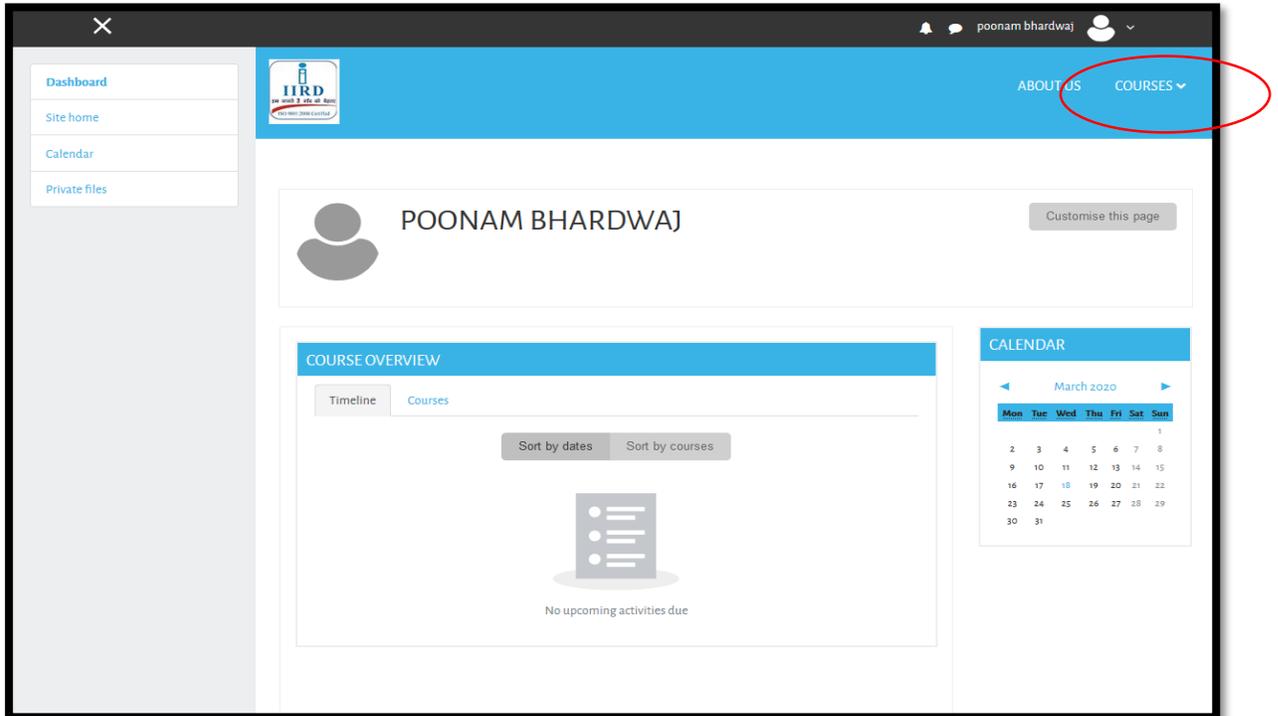
5. Go to your registered email account and open the mail from **Admin IIRD** and click on the given link to confirm your new account.



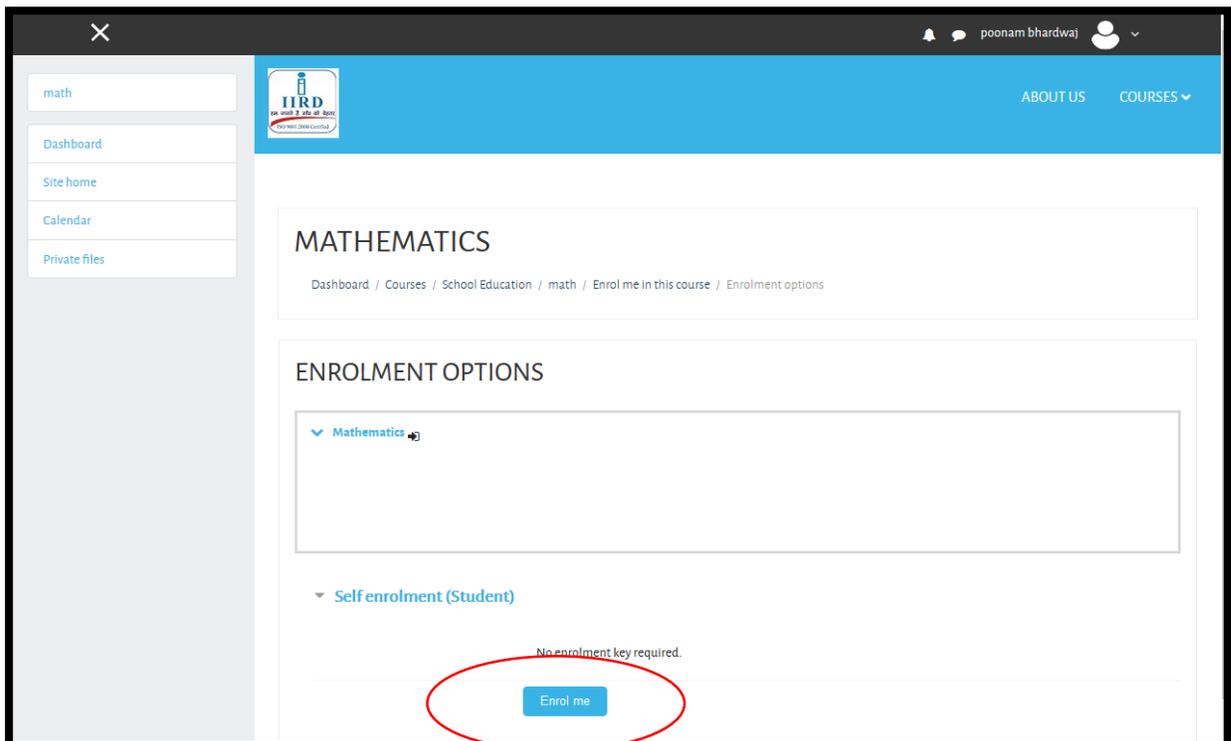
6. Click on **Continue** option.



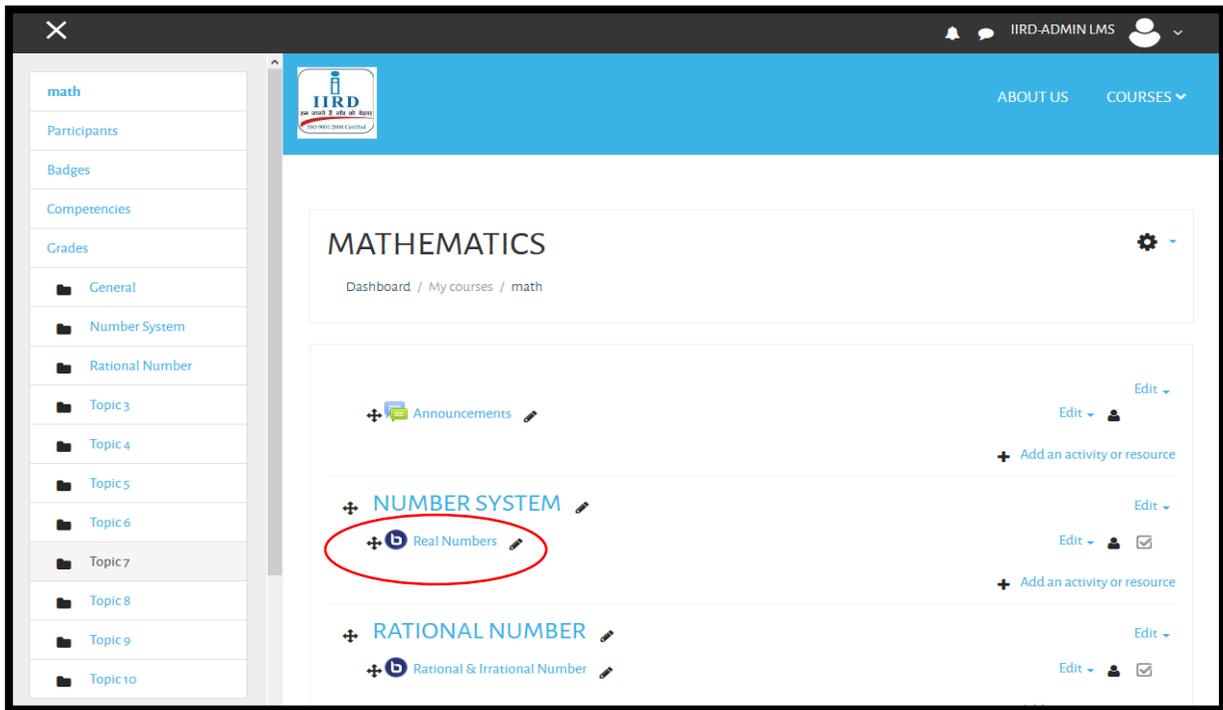
7. Click on **Courses** (top right corner) to enroll in the course/ subject of your choice.



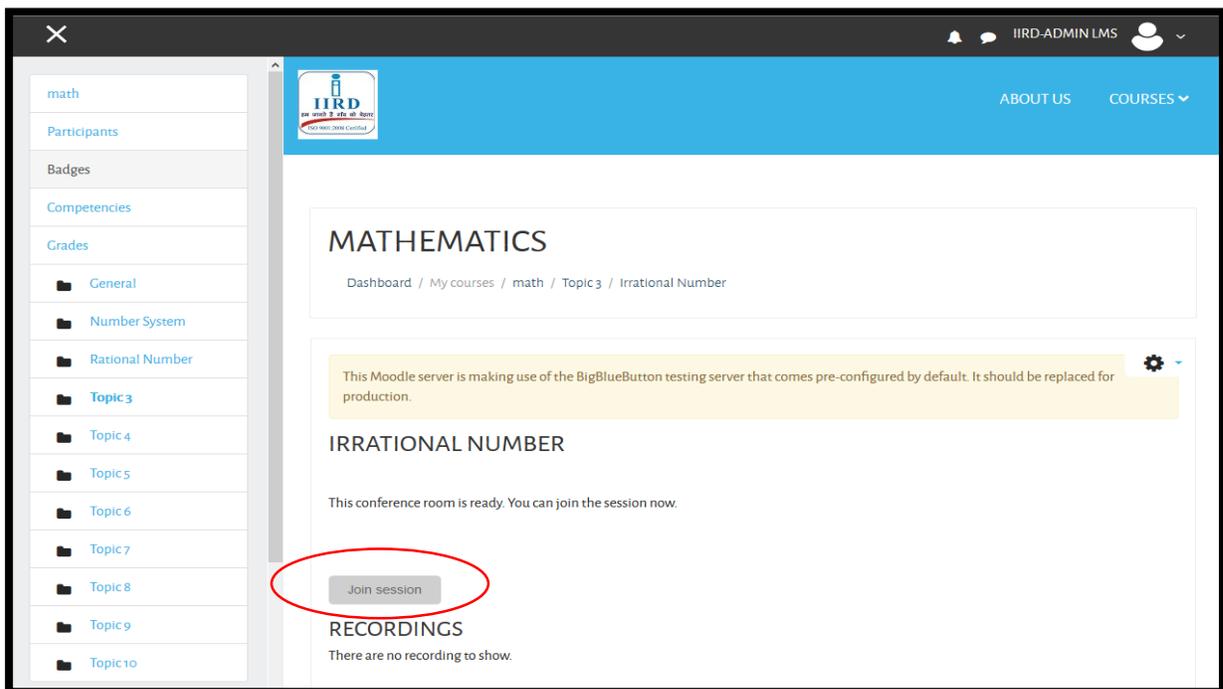
8. In your selected course page, you will have to enroll yourself by clicking on **Enroll Me** option at the bottom of the page.



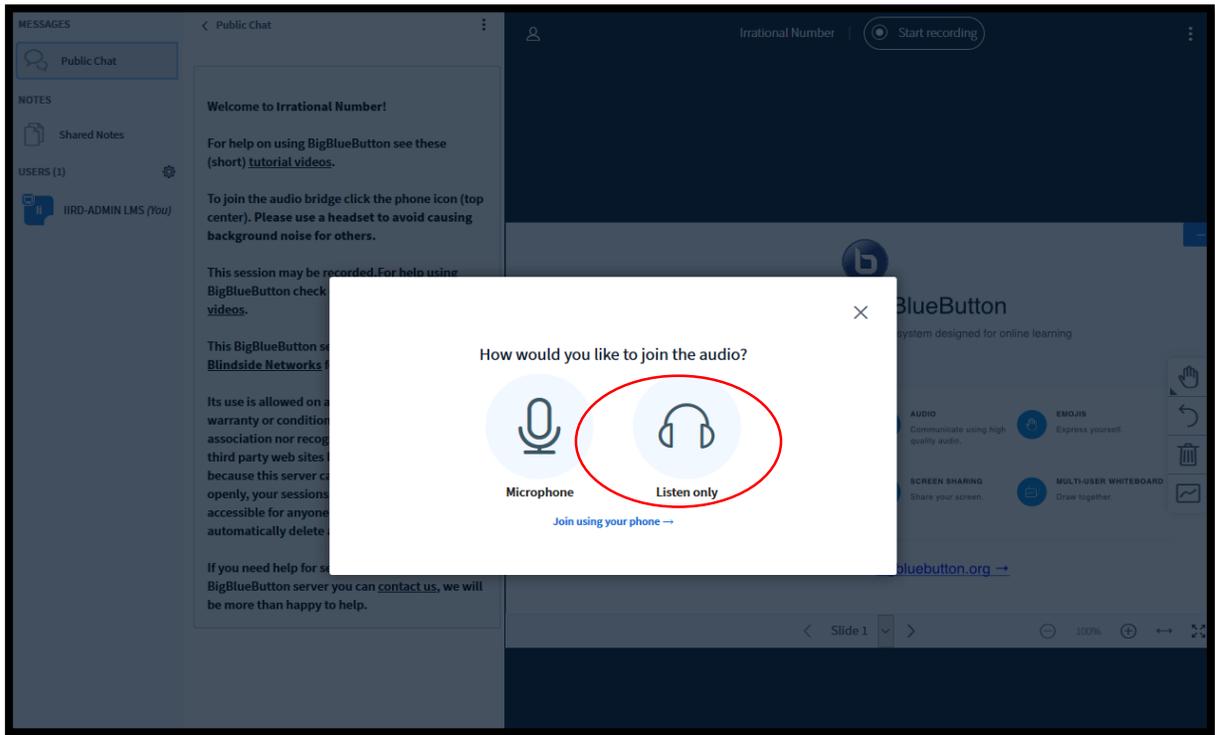
9. After the enrollment process is successfully completed, you will be able to see the topics of the course. Below the course name, click on the **Blue Button** to join the session.



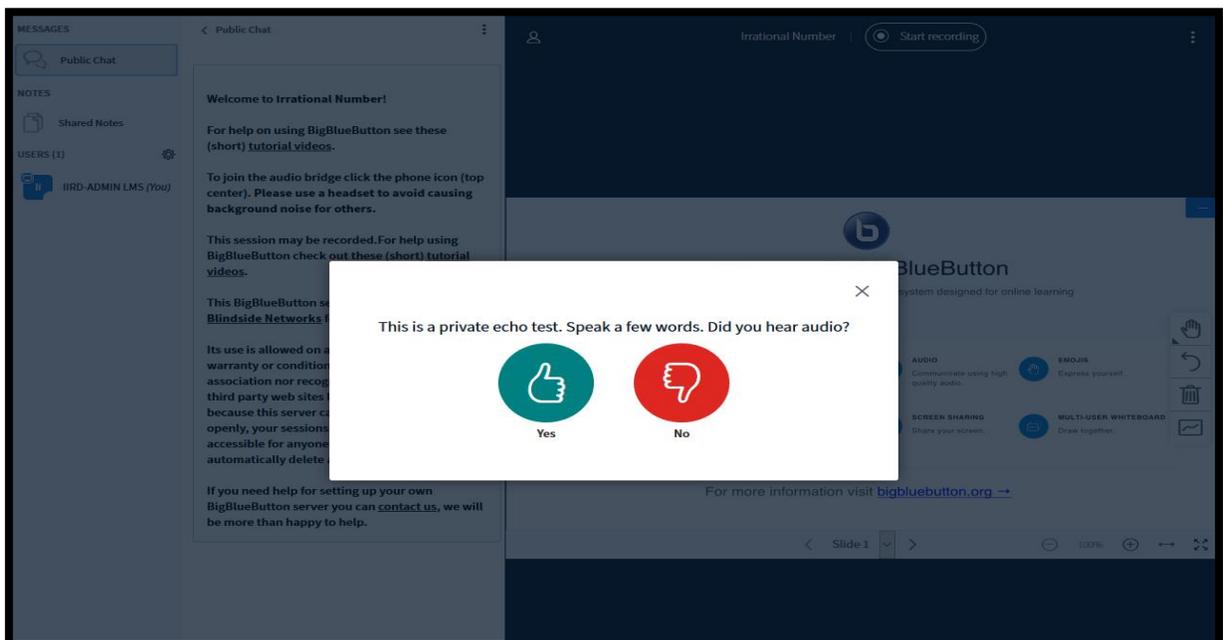
10. You will be taken to the next page where you will have to click on **Join Session** button.



11. A new window will open and there you will have to click on **Listen Only** option. Make sure your headphones are plugged in. You will also see a message asking to **ALLOW YOUR HEADPHONE**, please click on **ALLOW** option.



12. You can test the quality of sound/ echo test before the session by speaking a few words and click on the relevant option.



13. You will now be able to see/ hear the presentation. Towards the left, there will be chat panel where you can type your queries or answer the questions being asked during the session

The screenshot displays the BigBlueButton interface. On the left, there is a 'MESSAGES' panel with a 'Public Chat' section. The chat content includes a welcome message and instructions for using the service, such as joining the audio bridge and using a headset. Below the chat, there are sections for 'NOTES' (Shared Notes) and 'USERS (1)' (IIRD-ADMIN LMS (You)).

The main area on the right shows a presentation slide titled 'Welcome To BigBlueButton'. The slide content includes the BigBlueButton logo, a welcome message, and a list of features: CHAT, WEBCAMS, AUDIO, EMOJIS, BREAKOUT ROOMS, POLLING, SCREEN SHARING, and MULTI-USER WHITEBOARD. At the bottom of the slide, it says 'For more information visit bigbluebutton.org'. The interface also shows a 'Start recording' button at the top right and a navigation bar at the bottom with 'Slide 1' and a 100% zoom level.